

# Regulations for Abstract Submissions for Conference Presentations at the International Performative Conference LALKA NOVA 2: PERCEPTIONS



## §1 General provisions

1. These Regulations apply to the International Performative Conference LALKA NOVA 2: PERCEPTIONS, which will take place from November 23rd to 25th, 2023. The Regulations define the rules and conditions for submitting abstracts for conference presentations. The purpose of these Regulations is to ensure transparency and fairness in the abstract selection process, as well as to provide necessary information to individuals interested in participating in the Conference.
2. The following terms used in these Regulations shall have the following meanings:
  - a. Organizer: The Puppetry Department of the Stanisław Wyspiański Theatre Academy in Kraków, Branch in Wrocław;
  - b. Conference: International Performative Conference LALKA NOVA 2: PERCEPTIONS;
  - c. Applicant: the person submitting the application;
  - d. Participant: the person qualified to present at the Conference, who has confirmed their participation.
3. The Conference will include oral presentations and broadly defined performative presentations (such as performances, stagings, installations, interactive experiences, projections, and others).
4. The Conference will be bilingual, with Polish and English as the working languages.
5. The Conference is interdisciplinary in nature, with a particular focus on puppetry, theatre art, performance art, audiovisual art, and new media art.

## §2 Submissions

1. Submissions will be accepted exclusively through electronic means via the online form available at:  
[https://docs.google.com/forms/d/e/1FAIpQLScJ-\\_lwxDK6wabcdbKaJhtVu98vdGXq6aEWie0w6tG8H3cZWQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScJ-_lwxDK6wabcdbKaJhtVu98vdGXq6aEWie0w6tG8H3cZWQ/viewform)
2. The Organizer shall not be held responsible for any damages resulting from the submission of incorrect data by the Applicants for their participation in the Conference.
3. The Applicant takes full responsibility for the content contained in the conference abstract and its submission. The Applicant is responsible for ensuring that the submitted content does not infringe upon personal or property rights, as well as the personal interests of third parties.
4. Participation in the Conference is free of charge.

### **§3 Deadlines**

1. The deadline for submitting applications is midnight on October 6, 2023, at 24:00. Submissions received after this deadline will not be considered.
2. The announcement of abstract selection results will be made on October 13, 2023.

### **§4 Selection Process**

1. The selection of abstracts will be conducted by the international Scientific Council of the Conference, composed of experts specializing in fields related to the Conference topics.
2. Abstracts will be evaluated based on their scholarly merit, originality, and relevance to the Conference themes.
3. The decisions of the Scientific Council are final and cannot be appealed.

### **§5 Notification of Results**

1. Applicants whose submissions will be accepted for presentation at the Conference will be notified by October 13, 2023, via email to the address provided in the application form.
2. Applicants whose submissions will NOT be accepted for presentation at the Conference will be notified by October 13, 2023, via email to the address provided in the application form.
3. In the case of abstract acceptance, Applicants will be requested to confirm their participation in the Conference by October 16, 2023.

### **§6 Conference Presentations**

1. Applicants qualified by the Scientific Council will have the opportunity to present their presentations during the Conference, which will take place from November 23th to 25th, 2023, in the organizer's premises (ul. Braniborska 59, 53-680 Wrocław).
2. The duration of oral and performative presentations is: 20 minutes for the presentation + 5 minutes for audience questions.
3. The Participant is responsible for ensuring that the presentation does not infringe upon personal or proprietary copyrights, as well as the personal rights of third parties.
4. In exceptional cases, the duration of performative presentations and the time required for their technical preparation will be determined individually with the Participant.
5. Due to the bilingual nature of the Conference, the Participant is obliged to provide a written copy of the presentation or a list of specialized vocabulary with its preferred translation no later than 2 days before the presentation, for the needs of the interpreters, to provide the best possible translation.
6. Participants are responsible for independently preparing the necessary multimedia materials and delivering them in the appropriate format (.pdf, .jpg, .mov, .wav) to the Organizers no later than 4 days before the presentation. There is also the possibility of conducting the presentation using one's own equipment and software after a mandatory technical rehearsal.
7. In the case of online presentations, the Participant is required to participate remotely in the technical rehearsal and ensure suitable conditions for conducting the presentation, such as a stable internet connection and high-quality video and audio transmission.

8. The cost of accommodation and transportation to the Conference is the responsibility of the Participant.

## **§7 Conference Publication**

1. Selected presentations may be published as a collection of essays or other conference publication. Publication details and the terms of the license agreement will be individually negotiated with the Participant.

## **§8 Final Provisions**

1. The Organizer reserves the right to make changes to this Regulation and the Conference program at any time and undertakes to publish up-to-date information on the website ([www.lalkanova.com](http://www.lalkanova.com)).
2. Any doubts or disputes regarding the Regulation, as well as matters not covered by the Regulation, will be conclusively resolved by the Conference Organizer.
3. The Organizer reserves the right to cancel or postpone the Conference in the event of circumstances beyond their control.
4. Applying to participate in the Conference requires acceptance of this Regulation and consent to the processing of personal data by the Organizer, in accordance with the applicable laws, with particular regard to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (GDPR) and the Act of 10 May 2018 on the protection of personal data (consolidated text, Journal of Laws 2019, item 1781, as amended).
5. Applying to participate in the Conference requires consent to the use of the Participating Individual's image on the Conference website ([www.lalkanova.com](http://www.lalkanova.com)) and on social media platforms, in accordance with Article 81(1) of the Act of 4 February 1994 on Copyright and Related Rights (consolidated text, Journal of Laws 2022, item 2509, as amended). Expressing consent implies that photographs, videos, or recordings taken during the Conference at the event venue and other collective gatherings may be posted on the Conference website and used in promotional materials and media publications. The Participating Individual waives any claims (existing and future), including claims for compensation, against the Organizer arising from the use of their image/voice/statements for the aforementioned purposes.
6. This Regulation comes into effect upon its publication on the Organizer's website.

## **INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA**

in accordance with Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (...) - "General Data Protection Regulation," commonly known as RODO.

1. The Administrator of personal data of individuals applying to participate and participating in the International Performative Conference LALKA NOVA 2, which takes place from 23 to 25 November 2023 (hereinafter referred to as the Conference) is the Stanisław Wyspiański Theatre Academy in Krakow, located at Straszewskiego 21-22, 31-109 Krakow (hereinafter referred to as the Administrator, AST, or the University). The personal data is processed at the AST Branch in Wrocław, ul. Braniborska 59, 53-680 Wrocław.
2. The Administrator of personal data (AST) has appointed a person responsible for supervising the correctness of data processing, to whom questions, requests, and inquiries regarding the processing of personal data can be addressed at the following email address: dane.osobowe@ast.krakow.pl.
3. The Administrator processes your data: first name, last name, telephone number, email address, academic title/degree, place of employment, place of affiliation, other personal data contained in the biography and abstract, as well as the image based on consent - Article 6(1)(a) of the RODO - for the purpose of organizing and disseminating information about the Conference on websites, publications, social media, and AST-managed websites.
4. Providing personal data is voluntary, but failure to provide them prevents participation in the Conference.
5. Personal data is not processed outside the European Union, is not subject to profiling, and no automated decisions are made based on the provided data.
6. Personal data will be processed until the completion of tasks related to the organization of the Conference or withdrawal of consent to their processing, as well as for the period required by law for document archiving and the expiration of the claims period. Personal data of individuals who have not been selected to participate in the Conference will not be archived.
7. You have the right to access the content of your personal data, the right to rectify, erase, transfer or restrict processing, as well as the right to withdraw consent at any time, with the withdrawal of consent not affecting the lawfulness of processing based on consent before its withdrawal.
8. You have the right to lodge a complaint with the supervisory authority - the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw), if you believe that the processing of personal data violates the provisions of the RODO.